

West Michigan Aviation Academy Student Parking Permit Form 2026-2027

Please read the following information carefully and complete this form to apply to park your vehicle on WMAA's Campus.

Vehicle Registration Process:

In order to provide safe operating conditions for the WMAA parking lots, WMAA will restrict the number of parking tags available for each parking lot to the number of available parking spots. Because of the limited number of parking spaces on the school grounds, the following procedures and policies are in effect:

- Students who are approved for a parking pass will be issued a tag for one of WMAA's three student parking lots: (1) the Main Campus, (2) the Flight Training Center (FTC), or (3) the Airport Economy Lot.
- Parking tags will be issued on a first-come, first-served basis, with the registration process beginning on the date of returning student registration (August) each school year. WMAA has enough parking spaces available to accommodate all students who wish to drive.
- Students are assigned a parking lot by the academy based on a variety of factors, including course enrollments and class standing. Students may not choose their parking lot tag.
- Students must be eligible to drive and must present a valid driver's license at the time of registration.
- The cost for a parking permit is \$25. Lost parking tags may be replaced for a fee of \$10. Registration fees are non-refundable. Students in need of financial support should connect with a WMAA Dean.

Parking and Driving Rules:

Parking and Driving at WMAA are regulated by the Parent & Student Handbook and the Driving & Parking Policy. By completing this application, students agree to follow all school rules related to parking and driving, including

1. Students must purchase a valid parking tag and display it from the rear view mirror of their vehicle.
2. Students must park in a designated parking spot at the correct campus indicated by their parking tag. All valid parking spots are marked by painted lines and valid parallel parking spots have lines both in front and behind the parking space.
3. Students must follow the one-way traffic pattern on campus, including before and after school.
4. Students may not go to their vehicles during the school day without permission from a school Administrator.
5. **Students may not relocate their vehicle during the school day or drive back and forth between the two campuses.**
6. **Students must cross the street at designated crosswalks when walking between parking lots and campus.**
7. Students may not leave campus during the school day. WMAA is a closed campus.
8. If a student needs to transfer their tag to another vehicle, communicate the change to front office staff.

Failure to follow these rules will result in disciplinary responses consistent with the WMAA handbook, which may include temporary or permanent loss of driving privileges. WMAA reserves the right to tow vehicles from its premises that are not parked in accordance with these rules.

Registration Information (Student Complete)

By signing below, you acknowledge that you have reviewed this policy and agree to abide by all of WMAA's rules and regulations regarding parking and driving at the academy.

Student Name (Print)

Student Signature

Grade

Parent / Guardian Signature

Date

Make and Model of Vehicle

License Plate #

Color

Check All That Apply for the Current School Year:

- ☐ First Session KCTC
- ☐ Third Session KCTC
- ☐ Build-A-Plane 1
- ☐ Build-A-Plane 2
- ☐ Ground School
- ☐ Flight School

Administrator Use Only Below This Line:

-
- ☐ Valid Driver's License Check
 - ☐ Fee Paid

Parking Tag Number & Campus

Notes:
